



Mayor and Council Meeting
Special Called Budget and Work Session Minutes
May 31, 2011 5:30 pm

The Riverdale Mayor and City Council met on May 31, 2011 at 5:30 pm for the purpose of conducting a special called Budget and Work Session. The meeting was held in the Council Chambers at City Hall, located at 7200 Church Street, Riverdale, Georgia 30274.

Call to Order and Welcome

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 5:30 pm.

Roll Call

All members of the governing body were present.

Approval of the Agenda

The following amendments were made to the agenda:

Addition(s): None.

Deletion(s): None

Postponement(s): None.

Tabled Item(s): None.

City Manager's Report

Ms. Jessie, City Manager, turned the floor over to Chief Samuel Patterson who presented his FY2012 Departmental Budget Requests (See exhibit A: FY 2012 Public Safety Department's Budget Requests).

After the detailed presentation, Mayor Dixon called for questions and concerns.

Council Member Hall thanked Chief Hall thanked Chief Patterson for his presentation.

Council Member Stamps-Jones inquired about the maintenance of the department's radios. She asked how often the equipment needed to be repaired and if they were covered by a service contract.

Chief Patterson said that the radios generally are in good condition and are not covered by a maintenance contract. He said the radios usually receive damage during vehicular accidents, during the apprehension of suspects or during struggles. He further stated that the mobile radios are covered by insurance; however, it would be cost prohibitive to put a policy on the radios that are carried by the officers due to the nature of their work.

Council Member Ruffin inquired about the renewal of the Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA®).

Chief Patterson responded that the accreditation is valid for three (3) years and the City will be up for renewal in 2012.

Council Member Ruffin pointed out that there were obvious cuts in the fuel line item. He asked Chief Patterson if his department would be able to make it through the fiscal year with the requested amount.

Chief Patterson explained that the City pays less than market value for fuel and diesel. He said the department consolidated all fuel under the Traffic Control budget. He further stated that the department will implement creative ways to reduce fuel consumption. He said if that does not work after 90 days, the department will strategically re-evaluate their position. He added that the requested amount will meet the needs of the department.

Council Member Wallace inquired about the life expectancy uniforms.

Chief Patterson indicated that most law enforcement agency provides a stipend to their officers. He added that the uniforms are usually jeopardized during the performance of duty. He said the city will not provide a uniform stipend this year. He explained that the requested funds, if approved, will be used to purchase uniforms for new employees and to repair damage to the uniforms of current employees.

Council Member Wallace asked why the bullet proof vests need to be replaced every five years.

Chief Patterson said the bullet proof vest is a safety item. He added that it deteriorates over time. He said that there is a federal mandate for the vests to be replaced every five years. He said he does not want the officers to use vests that have been jeopardized.

Mayor Dixon commended Chief Patterson for identifying ways to cut his budget and still provide superior service to the citizens. She said the RICO funds certainly come in handy in that they are used to offset costs that would normally be paid for by the City.

Chief Patterson added that RICO funds could be used for most expenditures related to law enforcement. He opined that the money tremendously helps the department. He said if the City receives over \$100k, reports must be made with the State and Federal governments and the Georgia Association of Chiefs of Police.

Council Member Ruffin inquired about the status of the COPS Grant.

Chief Patterson responded that two officers were hired with the use of COPS funds. He further explained that the grant pays the salary of the officers for three years and the City pays for the fourth year. He said the City will have to pay the salaries in 2012.

FY2012 Budget Requests for the Planning, Zoning and Economic Development Department

Camilla Moore, Director of Planning, Zoning and Economic Development, presented her departmental budget (See exhibit B: FY2012 Budget Requests for the Planning, Zoning and Economic Development Department).

Mayor Dixon called for questions and concerns.

Council Member Ruffin asked about the Recycling Program.

Ms. Moore explained that the requested amount is representative of the recycling program that will be coming before the Mayor and Council for approval. She said the total amount is \$45,000 and the City could absorb the cost or they could pass it on to the consumer.

Council Member Wallace added that it would only be one dollar increase to the current bill. She asked if any surrounding cities participated in a recycling program.

Ms. Moore confirmed that the recycling program would only add one dollar to the each bill. She also informed the members of the governing body that the following cities participate in a recycling program:

City of McDonough
City of East Point
City of Forest Park

Council Member Wallace said the program appears to offer obvious benefits. She said a person can go to a restaurant and purchase a sandwich for one dollar. She said surely one dollar is not too much to pay when the benefits are so great. She said it does not make sense to recognize Earth Day when a recycling program is not in place throughout the City. She added that citizens needed to be educated on the benefits of recycling so they would be inclined to recycle. She said water conservation and recycling should be practiced by all.

Council Member Ruffin indicated that a survey would have been helpful. He said it would assist the city with identifying the needs of the community as well as if people want to participate in a recycling program. He said one dollar is not much, but \$45k is a lot of money to pass on to the citizens.

Council Member Wallace said the taxpayer's money is spent in all kinds of way. She said it would contribute to an improved quality of life for the citizens.

Ms. Moore said if the program is approved, the company would be required to do an educational piece for the citizens.

Council Member Ruffin asked if there were other companies who provide recycling programs.

Ms. Moore responded in the positive. She added that when the contract expires in December of 2011, the Mayor and Council can circulate a bid.

Mayor Dixon indicated that she supports recycling; however, she does not want to force a new program on the citizens if it is not their desire to participate. She suggested that a survey be administered so that the City will know how to move forward. She said she would rather hear from the citizens prior to the implementation of a new program.

Council Member Wallace asked Mr. Ballard how the City's Earth Day event turned out.

Mr. Ballard said the event was successful. He said there were vendors who educated the attendees about commuting, recycling, renewable energies and other ways to conserve resources and preserve the Earth. He said there were approximately 500-700 attendees and participation from many of the regional schools.

Ms. Moore said there is a flat rate that will be imposed on every household whether they are participatory in the program or not.

Council Member Hall thanked Ms. Moore for her presentation.

Council Member Ruffin asked Ms. Moore to confirm that the department would implement a program to retain businesses.

Ms. Moore said yes. She added that she would meet with the County and the Chamber of Commerce to see what their approach is.

Council Member Stamps-Jones asked if there were inquiries made by the businesses about the alcohol license.

Ms. Moore said Anthony's Pizza was interested in submitting another petition to the City to overturn the Alcohol Ordinance.

The Use of City Facilities

Ms. Jessie reminded the members of the governing body that although they had discussed a policy to govern how city facilities will be used by elected officials, they were not able to reach consensus on the matter. She asked for feedback from the Mayor and Council so she would know how to move forward. Ms. Jessie asked if the Council Members wanted to rent the facility at the non-profit rate or if they wanted to use the facility at no cost to the elected officials. She further explained that elected officials will be able to use the facilities at no cost when they sponsor public events such as town hall meetings.

Mayor Dixon called for questions and concerns.

Council Member Wallace said she does not want the facility to be free of charge to elected officials. She said she supports the idea of elected officials paying the non-profit rate.

Council Member Hall said it takes a great deal of effort and resources to operate the City's facilities. He said he was not prepared to make a decision in that he needed something in writing so that he could make a comparison.

Council Member Wallace indicated that Mr. Lonnie Ballard, Assistant City Manager, had previously provided something in writing. She told Mr. Hall that it was now time to move forward with making a decision.

Ms. Stephanie Thomas, City Clerk, explained to Mr. Hall that Ms. Jessie needed feedback from the Mayor and Council Members so she could develop a policy.

Council Member Hall said he does not want to use the City's facilities.

Mayor Dixon, by way of example, asked him if his daughter wanted to be married at the facility, would he want a discount or would he want to use at no cost.

Council Member Hall said he needed more time to think about it.

Council Member Stamps-Jones said she wants elected officials to pay 20% of the rental fee only. She said she does not believe the members of the governing body should have to pay 80%.

Council Member Ruffin said he would like elected officials to pay 80%.

Mayor Dixon said she would support a policy where elected officials would pay 80%.

There was consensus to direct the city manager to develop a policy based that called for elected officials to pay 80% of the rental fee.

There was consensus to cancel the second meeting in June due to the GMA Annual Convention. Ms. Jessie informed the members of the governing body that the City Clerk would poll them to schedule dates for the budget work sessions.

ADJOURNMENT:

Motion to adjourn was offered by Council Member Wanda Wallace. Council Member Cynthia Stamps-Jones offered the second. The meeting adjourned at 6:55PM

Mayor and Council Meeting
Special Called Business Session Minutes
May 31, 2011 7:00 pm

The Riverdale Mayor and City Council met on May 31, 2011 at 7:00 pm for the purpose of conducting a Special Called Business Session. The meeting was held in the Council Chambers at City Hall located at 7200 Church Street, Riverdale, Georgia 30274.

Call to Order and Welcome

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:00 pm.

Roll Call

All members of the governing body were present.

Invocation/Pledge of Allegiance: Samuel F. Patterson, Chief of Police, led the Invocation and the Pledge of Allegiance.

THE SERGEANT IN ARMS PUBLICLY READ THE RULES OF CONDUCT

Approval of Agenda: Mayor Dixon called for additions, deletions, and or changes to the agenda.

Postponement: None.

Tabled: None.

Additions: Resolution No. 31-05-2011 Vendor Service Contract with Fairway Outdoor Advertising.

Deletion: None.

Motion: Council Member Cynthia Stamps-Jones moved to adopt the amended agenda. Council Member Wanda Wallace moved to second the motion. Measure was adopted unanimously by a vote of 4/0.

Presentation(s):
None.

CONSENT AGENDA:

Official Meeting Minutes from May 9, 2011 Meeting Minutes.

Motion: Council Member Kenny Ruffin moved to approve the consent agenda. Council Member Wanda Wallace moved to second the motion. The consent agenda was approved unanimously by a vote of 4/0.

PUBLIC COMMENT: *No Action Required.*

The following individual(s) offered public comments:

None.

RESOLUTION(S):

Resolution No. 26-05-2011 Donation of KABOOM Playground Equipment

Ms. Jessie presented Resolution No. 26-05-2011. She said that the Riverdale community led by AWESOME, Inc. constructed a playground with the assistance of KaBOOM on the grounds of the Riverdale Presbyterian Church. She explained that the Riverdale Presbyterian Church has ceased operating as a place of worship and is currently for sale. Ms. Jessie explained that because the playground was intended to be used by the community, the Church has agreed to donate it to the City of Riverdale.

Ms. Jessie further explained that the City of Riverdale will install the equipment on land near the old tennis courts in the Town Center. She said the equipment will provide those displaced by the construction of the new park a playground to use.

Mayor Dixon called for questions and concerns.

There were none posed.

Motion: Council Member Wanda Wallace moved to adopt Resolution 26-05-2011. Council Member Cynthia Stamps-Jones moved to second the motion. Resolution 26-05-2011 was adopted unanimously by a vote of 4/0.

Chief Patterson presented Resolution No. 27-05-2011. He said the grant would afford the City with the ability to purchase large apparatus. He reminded the governing body of the condition of the ladder truck. He further stated that there are currently two engines in operation and not one ladder truck. He said the ladder truck is a 1997 model truck and would require a \$60,000 investment for repairs. Chief Patterson opined that it would not be a good investment for the City to make.

Chief Patterson said that truck costs approximately \$500,000 and the federal government would pay 95% and the City would pay 5% percent of the costs. He asked for permission to apply for the Assistance to Firefighters Grant.

Mayor Dixon called for questions.

Council Member Wallace asked if the ladder truck was the same apparatus that was approved for a lease at the last meeting.

Chief Patterson said no.

Council Member Wallace asked about the term of the most recent GMA lease.

Chief Patterson said the lease term for the fire truck is 10 years. He said there will be a \$25,000 investment on behalf of the City if they are awarded the grant.

Council Members Stamps-Jones and Ruffin did not have any questions or comments.

Council Member Hall thanked Chief Patterson for his presentation.

Motion: Council Member Kenny Ruffin moved to adopt Resolution No. 27-05-2011. Council Member Wanda Wallace moved to second the motion. Resolution No. 27-05-2011 was adopted unanimously by a vote of 4/0.

Chief Patterson presented Resolution No. 28-05-2011. He asked for permission to dispose of city owned surplus property. He indicated that the antiquated vehicles and assorted equipment are no longer in use by the City. He further stated that the vehicles and equipment are over five years old and/or have at least 100,000 miles and/or in some cases inoperable.

Chief Patterson said if the City does not allow for the disposal of the items, a large amount of mechanical work will have to be invested in some of the equipment to be made road safe. He said if approved the following items will be declared as surplus and sold to the highest bidder:

012 1999 Ford CV 2FAFP71W1XX238975 BLK/BLU
020 2000 Ford CV 2FAFP71W0YX210019 BLK/BLU
021 2000 Ford CV 2FAFP71W4YX210086 BLK/BLU
024 2000 Ford CV 2FAFP71W6YX205536 BLK/BLU
026 2001 Ford CV 2FAFP71W41X160053 BLK/BLU
055 1998 Ford CV 2FAFP71W8WX139794 BLK/BLU
076 2000 Ford Exp. 1FMRU1567YLB13092 SILVER

The following are General Services Department surplus vehicles ready for sale:

<u>Unit #</u>	<u>Year</u>	<u>Make & Model</u>	<u>Vehicle Identification #</u>	<u>Color</u>
806	2000	Ford F650	3FDWF65HOYMA41596	WHITE
810	1985	Ford F600	1FDMF60H7FVA66447	WHITE
807	1991	Ford Econoline	1FTDE14N2MHB10649	WHITE
1358	1996	Ford Explorer	1FMDU34X3TUB47615	BLACK
811	1996	Ford F800	1FDWF80C5TVA20331	WHITE
801	1998	Chevy Blazer	1GNCS13W3WK211209	WHITE

The following are General Services Department miscellaneous equipment ready for disposal.

- 4 Generators
- 1 Water Tank
- 2 Concrete Mixers
- 2 Lawn Mowers
- 1 Whacker Packer
- 2 Mud Pump
- HDPE Pipes
- Stadium Lights
- 2 Tower Lights
- 1 Asphalt Saw
- 2 Weed Trimmers
- Low Boy Trailer
- 2 Condenser Units
- 1 Air Compressor

Mayor Dixon called for questions and concerns.

Council Members Stamps-Jones, Wallace and Ruffin posed none.

Motion: Council Member Kenny Ruffin moved to adopt Resolution No. 28-05-2011. Council Member Wanda Wallace moved to second the motion. Resolution No. 28-05-2011 was adopted unanimously by a vote of 4/0 .

Karl Kelley, City Engineer and Project Manager, presented Resolution No. 29-05-2011. He explained that the City of Riverdale was awarded funds through the Transportation Enhancement Grant (TE Grant). He further explained that there are spending guidelines in that the money came from the federal government. He further stated that the City of Riverdale is required to obtain 6 fee simple parcels and 34 driveway permits for this project. He indicated that the fee simple parcel sizes range from 0.001 acres to 0.025 acres.

Mr. Kelley informed the Mayor and Council that the City is required to use a ROW acquisition firm that has been pre-qualified by Georgia DOT. He said the RFP was advertised on the City's web site and was sent to 22 qualified firms. Mr. Kelley indicated that Terrell Hundley Carroll Right of Way Services (THC), was the successful bidder. He asked the Mayor and Council to approve the proposed resolution to enter into an agreement with THC to provide acquisition services for the required rights of way and easements. He assured the members of the governing body that the cost of these services will be paid by the City of Riverdale as part of the local match for the TE Project and would not cost more than \$38,650.00.

Motion: Council Member Kenny Ruffin moved to adopt Resolution No. 29-05-2011. Council Member Wanda Wallace moved to second the motion. Resolution No. 29-05-2011 was adopted unanimously by a vote of 4/0.

Karl Kelley, City Engineer and Project Manager, presented Resolution No. 30-05-2011. He reminded the Mayor and Council Members that a Request for Proposal for Professional Consulting Engineering Services was issued by the Planning and Community Development Department on November 8, 2010. Mr. Kelley reported that no action was taken on the responses within the sixty day period that the responses were valid; therefore, the Community Development Department requests for authorization from Mayor and Council to re-issue the RFP. He explained that the RFP language is essentially the same as the previous RFP.

Mayor Dixon called for questions and concerns.

Council Member Wallace asked who the review committee would consist of.

Mr. Kelley responded that the review panel would consist of department heads and the City Manager.

Ms. Jessie said the City is able to realize cost savings when the review is conducted in-house. She said often times colleagues from neighboring cities/counties serve as review panelist as well.

Motion: Council Member Kenny Ruffin moved to adopt Resolution No. 30-05-2011. Council Member Wanda Wallace moved to second the motion. Resolution No. 30-05-2011 was adopted unanimously by a vote of 4/0.

Mr. Ballard presented Resolution No. 31-05-2011. He asked for permission to enter into another annual contract with Fairway Advertising Company. He reminded the Mayor and Council that the City had maintained a good business relationship with the vendor for more than three years. He said the funding would come from the Hotel/Motel Excise Tax Fund as it had in previous years. He said the fund is restricted to uses related to the marketing and promotion of destinations.

Mayor Dixon called for questions and concerns from the members of the governing body.

Council Member Stamps-Jones asked Mr. Ballard to clarify the amount of the contract.

Mr. Ballard said the amount is \$825.00 per month and there are two billboards.

Council Member Hall thanked Mr. Ballard for his presentation.

Council Member Wallace asked if paying for the billboards is an allowable use of the Hotel/Motel Funds.

Mr. Ballard said yes.

Council Member Wallace asked why funds were not allocated for under the Department of Cultural Affairs and Leisure Services.

Mr. Ballard indicated that the Hotel/Motel Excise Tax Fund allows for the City to use the funds not only for events that are sponsored by the Department of Cultural Affairs and Leisure Services, but events sponsored by the City. He further indicated that most City events are advertised for on the billboards so the money is taken from the Hotel/Motel Excise Tax Fund.

Motion: Council Member Cynthia Stamps-Jones moved to adopt Resolution No. 31-05-2011. Council Member Kenny Ruffin moved to second the motion. Council Members Wanda Wallace and Wayne Hall gave the dissenting votes and the resolution was adopted by a vote of 3/2. Pursuant to the City Charter, in the event of a tied vote, the mayor has the authority to break the tie.

MAYOR AND COUNCIL COMMENT(S):

Council Member Cynthia Stamps-Jones

Council Member Stamps-Jones thanked everyone for attending the meeting. She stated that she looks forward to seeing them at the next meeting.

Council Member Wayne Hall

Council Member Wayne Hall thanked the public for attending the meeting. He told them to have a safe journey home and he hopes to see them in attendance at the next meeting.

Council Member Wanda Wallace

Council Member Wanda Wallace thanked everyone for attending the meeting. She publicly commended Mayor Dixon for receiving the Clayton County Chamber of Commerce Woman of the Year award.

Council Member Kenny Ruffin

Council Member Kenny Ruffin said that every ten years the census gives an idea of the country's population. He said in August/September the General Assembly will hold special sessions to adopt the new redistricting maps. He said public hearings are being held. He said citizen participation is vital to this legislation. He encouraged citizens to attend on June 14th from 5PM-7PM at the Mearle Landers Center in Stockbridge, Georgia.

Council Member Ruffin said that statistics prove that childhood obesity is on the rise. He said the nation's first lady has taken proactive steps to correct the matter. He said several months ago, he took action to involve the City in the fight against obesity. Council Member Ruffin added that he had drafted correspondence in official support of the Let's Move Initiative. He said the City is required to do a few things which includes:

Create an obesity task force

Improve nutrition in schools

Make healthy food affordable and accessible

Give parents and caregivers the tools they need to make healthy choices in early childhood.

Increase opportunities for physical activity.

Council Member Ruffin said he has already created partnership with the local schools and Kroger and Wal-Mart. He reminded the members of the governing body that Riverdale Middle

School had once grown their own garden. He said he was unsure of the status of the garden; however, he wanted to make it a priority for people to start growing their own produce.

Mayor Evelyn Wynn-Dixon

Mayor Dixon informed the audience that there are only 1000 Bill Gates Millennium Award recipients throughout the country. She said a few of those recipients are Clayton County students. She said she wants everyone to know there are nationally recognized scholars right from the Clayton County Community.

Mayor Dixon assured the citizens that the City is not responsible for the condition of the home that was recently featured on the news.

Mayor Dixon said she is elated to see people making good use of the City's new facilities. She said she was elated to hear children playing in the fountain during the day.

Mayor Dixon gave an update on her father's health. She indicated that he is recovering much better. She thanked everyone for their prayers.

ADJOURNMENT: Motion to adjourn was offered by Council Member Wanda Wallace. Council Member Kenny Ruffin offered the second. The meeting adjourned at 7:59PM